Cross Plains City Commission
Regular Meeting Agenda

Thursday, May 1, 2025 at 7:00 P.M.
at Cross Plains City Hall

1. Call to Order.

2. Invocation and Pledge of Allegiance.

3. Minutes of Previous Meeting.
   a. April 10, 2025 Regular Commission Meeting.

4. Financial Report – April 2025
   a. General Fund checking: $
   b. Fire Fund checking: $
   c. CD's:
      Playground $
      General $
      Roads $

5. Reports - Mayor Graves
   a. Fire Dept –
      Fuel –
   b. Police Dept –
   c. Fuel –
   d. Building Dept –
   e. Parks update –

6. **PUBLIC HEARING** on Ordinance 25-02, to amend the 2024-25 Fiscal Year Budget related to fire department personnel.

7. **Ordinance 25-02**, to amend the 2024-25 Fiscal Year Budget related to fire department personnel & equipment. (Second Reading)

8. Public Comments (Limited to 3 minutes).

9. Discuss and take action on the City Manager position.

10. Old Business –
    a. ISO Update – Fire Chief.
    b. Zoning Ordinance update – Daniel Chaney

11. New Business –
    a. **Ordinance 25-03**, to adopt the annual budget for the Fiscal Year beginning July 1, 2025 through June 30, 2026. (First Reading)

12. Adjournment.

Cross Plains City Commission
Regular Meeting Minutes

Thursday, April 10, 2025, at 7:00 P.M.

The Cross Plains City Commission met in a regular session on Thursday, April 10, 2025 (rescheduled from April 3rd) at Cross Plains City Hall with the following board members present: Marlene Graves, Mayor; Ronald "Dukie" Eden, Vice Mayor; and Commissioners Barry Faulkner, Sherry Johnson and Jimmie Vaughn. Also present: City Recorder/Interim City Manager Holly Murphy.

1. Call to Order.
   Mayor Graves welcomed the delegation and called the meeting to order at 7:00 p.m.

2. Invocation and Pledge of Allegiance
   Mayor Graves led the Pledge to the Flag followed by the invocation from Pastor Glenn Hill of the Cross Plains Seventh Day Adventist Church.

3. Proclamation presentation.
   Mayor Graves presented a Proclamation honoring Mrs. Bobbie Jean True on her 100th birthday and also recognizing her as the oldest living resident of Cross Plains.

4. Minutes of Previous Meetings.
   a. March 6 2025 Regular Commission Meeting
      Motion to approve the March 6, 2025 meeting minutes made by Commissioner Johnson, seconded by Vice Mayor Eden. Motion passed unanimously by a vote of 4-0. (Commissioner Faulkner arrived late and was not present for this agenda item.

5. Financial Report – March 2025
   Mayor Graves reported on the bank and CD balances as follows: General Fund checking: $110,999.26; Fire Fund checking: $66,533.98; CD's: Playground $13,064.94; General: $892,856.76; Roads: $96,102.79.
   Motion to approve the February Financial Report made by Vice Mayor Eden, seconded by Commissioner Vaughn. Motion passed unanimously.

6. Reports – Mayor Graves gave the department reports as follows:
   a. Fire - 87 calls (32 inside city/55 outside city)
      Fuel – 130.1 gas/75.4 diesel
   b. Police – 46 calls for service/143 calls went through Robertson Co dispatch/4 calls by RCSO
      Fuel – 329 gallons
   c. Building Dept – 2 Permits/4 Inspections.
   d. Parks update – Jimmy Ring
      Jimmy advised that the soccer program started a couple of weeks ago; the soccer lights have been repaired along with a couple of water leaks in the park and a section of the walking trail, thanks to Tommy, Marty and Warren. There has been a lot of interest in field rentals and potential tournaments in addition to the Brother's Keeper Tournament this weekend. Four more dog leash signs will soon be installed in the park along with complimentary poop bags next to the trash cans. The park is seeing a lot of traffic and lots of kids at the playground and the new Little Free Library.

7. Public Comments. (Limited to 3 minutes)
   There were no public comments.

8. Old Business
   a. ISO Update – Fire Chief

   Chief Tommy Jackson advised that they've hired 6 part-time people for the Owens Chapel station. They're currently training with the full-time firemen and are scheduled for medical training in May. He estimates another month before they will go to the Owens Chapel station. The city needs five fire calls to get the ISO re-rating and they've only had two. The new reporting software is up and running but there are still some issues that need to be worked out.

9. New Business –

   ~~a.~~ REMOVED ~~Request by Dave and Kathy DeRose for City to amend its Charter to allow non-resident property owners to vote in city elections.~~

   Ms. Murphy apologized for not removing this item from the agenda as requested by the DeRose's. They were unable to be here and requested this be removed until further notice.

   b. Mayor's appointment of Historic Commission members.

   Mayor Graves appointed the following members to serve on the Cross Plains Historic Commission: Ray Graves; Shawn Yates; Rhonda Collins; Jordan Bishop; Kristen Dorris, and Jeff Chapman.

   Commissioner Johnson made a motion to approve the Historic Commission member appointments, seconded by Vice Mayor Eden. Motion passed unanimously.

   c. **Resolution 25-02,** to declare certain police and fire radios as surplus property and directing sale or disposal of same.

   Per the police and fire chiefs, the county recently updated their radio system with a grant and the city paid a portion of the cost for new radios and these are the old radios on a 400 frequency that won't work with the new system. They plan to sell the radios to another agency through GovDeals. Chief Hilgadiack stated that all the radios have been deprogrammed.

   Vice Mayor Eden made a motion to approve Resolution 25-02, seconded by Commissioner Johnson. Motion passed unanimously.

   d. **Ordinance 25-02**, to amend the 2024-25 Fiscal Year Budget related to fire department personnel. (First Reading)

   This amendment provides funding from the General Fund to the Fire Department Fund to hire part-time firemen to staff the Owens Chapel Fire Station to help improve the City's ISO rating.

   Commissioner Johnson made a motion to approve Ordinance 25-02 on first reading, seconded by Commissioner Vaughn. Motion passed unanimously.

   e. Approval of Audit Contract for FY ending 6/30/25.

   The FY 2025 audit will be conducted by CPA John Poole for a fee of $3,900. The audit contract must be submitted to the TN Comptroller's office for approval.

   Vice Mayor Eden made a motion to approve the audit contract, seconded by Commissioner Vaughn. Motion passed unanimously.

   f. Kilgore Park Field rental agreement and fees.

   After a brief discussion on the rental agreement, the board agreed on the field rental fees but requested additional information from Jimmy on tournaments before approving tournament fees. Jimmy will also research the liability insurance to insure adequate coverage.

   Vice Mayor Eden made a motion to approve the rental fees for practice fields, seconded by Commissioner Johnson. Motion passed unanimously.

g. Kilgore Park ballfield light repair quotes.

The city received the following quotes to repair the lights at the park: Stansell Electric $11,800; Rains Electric $3,600; and Tri-Star Turf & Excavation $2,500.

After a brief discussion, Commission Faulkner made a motion to accept Tri-Star Turf's bid of $2,500, seconded by Vice Mayor Eden. Motion passed unanimously.

h. Kilgore Park concession stand grill area fencing.

The city received a quote of $2,000 to install a 12x12, 4-foot-tall black aluminum fence around the grill area at the concession stand to address safety concerns. Discussion ensued regarding the block wall option that was quoted a couple of months ago for $1,500, which would be a more stable option. Since that quote consisted of a 3-foot wall, the Board decided to pursue a new quote for a 4-foot wall, which Chief Tommy Jackson estimated to be around $2,200.

Rather than wait for another quote to be brought back to the Commission for approval, **Commissioner Faulkner made a motion to give the Mayor authority to spend up to $2,500 to get the wall done. Vice Mayor Eden seconded the motion. Motion passed unanimously.**

i. Kilgore Park (Jr Pro football) field repair quotes.

The city acquired two sealed bids to repair the green space at the park, which is full of rocks and cannot be mowed in its current condition. Kevin Spain submitted a bid of $12,250 for grading and 25 loads of top soil; Chad Rogers submitted a bid of $8,500 for grading and 20 loads of top soil. A brief discussion followed.

Vice Mayor Dukie made a motion to approve the bid from Chad Rogers for $8,500, seconded by Commissioner Johnson. Motion passed unanimously,

j. Schedule budget work session.

All agreed to have the budget work session on Monday, April 28th at 4:30 p.m.

10. Adjournment.

Vice Mayor Eden made the motion to adjourn, seconded by Commissioner Johnson. Motion passed unanimously.

Meeting adjourned at 8:15 p.m.

_____

City Recorder

_____

Mayor

CITY OF CROSS PLAINS, TENNESSEE
ORDINANCE 25-02

AN ORDINANCE TO AMEND ORDINANCE 24-01, THE 2024-2025 FISCAL YEAR BUDGET, TO REFLECT THE ACTUAL REVENUE AND EXPENSES IN THE FIRE DEPARTMENT.

WHEREAS, the City of Cross Plains adopted the 2024-2025 Fiscal Year Budget by passage of Ordinance 24-01 on May 2, 2024; and

WHEREAS, the City Commission finds it necessary to hire additional part-time firefighters in an effort to improve the City's ISO rating; in addition, the fire department is in need of 44 replacement cylinders for their air packs; and

WHEREAS, Tennessee Code Annotated Title 6, Chapter 56, Section 208 allows the governing body to amend the annual budget ordinance in the same manner as any other ordinance may be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF CROSS PLAINS, TENNESSEE that Ordinance 24-01, the 2024-2025 Fiscal Year Budget, as amended by Ordinance 25-01, shall be amended as follows:

SECTION 1. Anticipated revenues for said budget are changed as follows:

	Original (amended)	New
General Fund - Revenue		
From Fund Balance (transfer to Fire Dept $77,925)	342,806	370,731
Special Fire Fund Revenue		
From General Fund	-0-	77,925

SECTION 2. Appropriations for said budget are amended as follows:

	Original	New
Special Fire Fund - Expenditures		
Volunteer Firemen	10,000	1,000
Paid F/T & P/T Firemen	135,000	195,000
Capital Outlay/Air pack cylinders	-0-	35,000

SECTION 3. Estimated Fund Balances at 6/30/25 are as follows:

	Original	New
General Fund	~~1,258,068~~ 1,308,068	1,230,143
Fire Dept Special Revenue Fund	~~89,221~~ 39,221	31,146

SECTION 4. A detailed financial plan will be attached to this budget as Exhibit A and become part of the budget ordinance.

SECTION 5. This ordinance shall become effective immediately upon passage, the public welfare requiring it.

Passed First Reading: _____
Public Hearing: _____
Passed Second Reading: _____

Board of Commissioners

_____
Marlene Graves, Mayor

Attest:

_____
Holly L. Murphy, City Recorder

City of Cross Plains
Ordinance 25-02
2024 - 2025 Budget Amendment

EXHIBIT A

		Ordinance 24-01 2024-25 Budget ADOPTED	Ordinance 25-01 2024-25 Budget Amendment#1	Total Budget after Amendment#1	Ordinance 25-02 2024-25 Budget Amendment#2	Increase/ (Decrease)	Total Budget after Amendment#2
GF From Fund Balance - Capital Outlay Ord 25-01			342,806.00	342,806.00	(50,000.00)		292,806.00
GF Est FB@6/30/25 Ord 25-01 ~~$1,258,968~~ $1,308,068							
GF - From Fund Balance/Transfer to FD Ord 25-02					77,925.00	77,925.00	77,925.00
GF Est Fund Bal@6/30/25 $1,230,143							370,731.00
FIRE DEPT SPECIAL REVENUE FUND							
FD Special Rev beginning FB@6/30/24 - $131,146							
Revenue							
Interest Income - Fire Dept		-					
County Fire Revenue		222,000.00	233,314.00	233,314.00			233,314.00
Fire Dept Donations		50.00		50.00			50.00
Robt Co EMS - 1/2 Utilities		0	3,600.00	3,600.00			3,600.00
From General Fund				-	77,925.00	77,925.00	77,925.00
Total Revenues- Fire Fund		**222,050.00**		236,964.00			**314,889.00**
FROM FIRE FUND BALANCE-Capital Outlay		-	50,000.00	50,000.00			50,000.24
Total Revenues- Fire Fund AMENDED				**286,964.00**		**77,925.00**	**364,889.24**
Expenditures							
Fire Dept - Equipment Purchases	36,500	8,000.00		8,000.00			8,000.00
Fire Truck/Capital Outlay		30,000.00	50,000.00	80,000.00			80,000.00
Fire Dept. Supplies		1,000.00		1,000.00			1,000.00
Vehicle Maintenance		12,000.00		12,000.00			12,000.00
Fire Station & Building		12,500.00		12,500.00			12,500.00
Fire Dept. Telephone		1,000.00		1,000.00			1,000.00
Fire Dept. Uniforms (Turnout gear)	4,000	2,000.00		2,000.00			2,000.00
Fire Prevention Expenses		2,100.00		2,100.00			2,100.00
Owens Chapel Fire Hall	3,000	2,250.00		2,250.00			2,250.00
Volunteer Firemen		10,000.00		10,000.00	1,000.00	(9,000.00)	1,000.00
Paid Fulltime Firemen		135,000.00		135,000.00	60,000.00	60,000.00	195,000.00
Fire Dept - Misc Expense		-					
Fire Dept - Training	2,500	1,800.00		1,800.00			1,800.00
Fire Dept - 911 Costs		8,839.24		8,839.24			8,839.24
Firemen Retirement Funding		-	2,400.00	2,400.00			2,400.00
Firemen Insurance Cost	1,600						
Capital Outlay-Air pack cylinders				-	35,000.00	35,000.00	35,000.00
Total Expenditures- Fire Fund		**226,489.24**		**278,889.24**			**364,889.24**
	47,600						
Total Expenditures- Fire Fund AMENDED				**278,889.24**		**86,000.00**	**364,889.24**
FIRE FUND Excess Revenues over Expenses		**(4,439.24)**					
FIRE FUND Excess Revenues over Expenses AMENDED				**8,074.76**		**(8,075.00)**	**-**
FD Spec Rev Est ending Fund Bal as amended Ord 25-01 ~~$89,220.76~~ $39,220.76							
FD Spec Rev Est ending Fund Bal@6/30/25 as amended Ord 25-02 $31,145.52							

Fire Fund Beg FB	$	131,146.00
-	$	(50,000.24)
+		236,964.00
+		77,925.00
=	$	396,034.76
-	$	(364,889.24)
Fire Fund Ending FB	$	31,145.52

ORDINANCE 25-03

AN ORDINANCE OF THE CITY OF CROSS PLAINS, TENNESSEE TO ADOPT THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 THROUGH JUNE 30, 2026.

Whereas *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF CROSS PLAINS, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources as follows:

General Fund	**FY 2023-24 Actual**	**FY 2024-25 Estimated**	**FY 2025-26 Proposed**
Local Taxes	$ 687,610	$ 677,039	$ 685,300
Licenses & Permits	$ 19,692	$ 15,500	$ 16,500
Intergovernmental Revenue	$ 324,379	$ 332,880	$ 341,480
Charges for Services	$ 1,500	$ 3,500	$ 3,500
Fines and Fees	$ 169,921	$ 217,131	$ 200,200
Contibutions & Grants	$ 4,250	$ 13,250	$ 13,000
Miscellaneous Revenue	$ 146,251	$ 75,724	$ 104,850
Other Financing Sources			
Total Revenue	$ 1,353,602	$ 1,335,024	$ 1,364,830
Fund Balance	$ 1,265,285	$ 1,556,697	$ 1,469,182
Total Available Funds	$ 2,618,887	$ 2,891,721	$ 2,834,012

Fire Department Fund	**FY 2023-24 Actual**	**FY 2024-25 Estimated**	**FY 2025-26 Proposed**
Intergovernmental Revenue	$ 244,230	$ 233,314	$ 233,314
Miscellaneous Revenue	$ 3,929	$ 4,043	$ 6,650
Grant Revenue	$ 1,942		
Transfer from General Fund		$ 42,925	$ 183,782
Other Financing Sources			
Total Revenue	$ 250,101	$ 280,282	$ 423,746
Fund Balance	$ 17,474	$ 138,707	$ 114,846
Total Available Funds	$ 267,575	$ 418,989	$ 538,592

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2023-24 Actual	FY 2024-25 Estimated	FY 2025-26 Proposed
General Government	$ 276,669	$ 408,875	$ 345,772
Parks & Recreation	$ 124,166	$ 51,500	$ 42,418
Police Department & City Court	$ 307,288	$ 326,317	$ 402,218
Fire Department	$ 76,379	$ 83,164	$ 92,115
Highways & Streets	$ 38,654	$ 44,200	$ 43,400
Building/Grounds Maintenance	$ 62,397	$ 52,752	$ 24,100
Capital Outlay	$ 176,637	$ 377,806	$ 103,000
Transfer to Fire Fund	$ -	$ 77,925	$ 183,782
Debt Service	$ -	$ -	$ -
Other Financing Sources	$ -	$ -	$ -
Total Appropriations	$ 1,062,190	$ 1,422,539	$ 1,236,805

Fire Department Fund	FY 2023-24 Actual	FY 2024-25 Estimated	FY 2025-26 Proposed
Salaries & Volunteer Firemen	$ 77,369	$ 150,677	$ 289,190
Miscellaneous&Supplies	$ 6,590	$ 10,132	$ 11,625
Uniforms & Turnout Gear	$ 2,356	$ 3,919	$ 21,000
Building Maint & Utilities	$ 15,480	$ 15,000	$ 18,500
Training	$ 200	$ 2,000	$ 7,000
911 Costs	$ 9,556	$ 8,839	$ 8,900
Vehicle expenses	$ 10,183	$ 19,800	$ 20,000
Equipment	$ 7,134	$ 13,776	$ 8,000
Capital Outlay	$ -	$ 80,000	$ 15,000
Debt Service	$ -		$ 24,531
Other Financing Sources			
Total Appropriations	$ 128,868	$ 304,143	$ 423,746

SECTION 3: At the end of the 2026 fiscal year, the governing body estimates fund balances as follows:

General Fund	$ 1,597,207
Fire Dept Fund	$ 114,846

SECTION 4: That the governing body recognizes that the municipality has bonded and/or other indebtedness as follows:

Bonded or Other Indebtdnes	Principal (current yr)	Interest (current yr)	Principal oustanding @ 6/30/26
Capital Lease	$ 15,515	$ 9,016	$ 176,813
Loan Agreements			
Other Debt			
Total Debt	$ 15,515	$ 9,016	$ 176,813

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated.*

SECTION 6: Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated.* Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8: If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210 of the Tennessee Code Annotated, provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances

SECTION 10: This ordinance shall take effect July 1, 2025, the public welfare requiring it.

Passed First Reading:_____

Public Hearing:_____

Passed Second Reading:_____

BOARD OF COMMISSIONERS

_____

Marlene Graves, Mayor

ATTESTED:

_____

Holly Murphy, City Recorder

Ord 25-05

	2022-23 Actual	2023-24 Actual	2024-25 Budgeted	thru 3/31 2024-25	2024-25 Estimated		2025-26 Proposed	
GENERAL FUND								
REVENUES								
Intergovernmental Revenue								
Local Option Sales Tax/Robt Co	556,660.26	597,398.52	645,000.00	450,040.22	600,000.00		600,000.00	
State - TVA Allocation	21,509.60	21,924.32	18,000.00	10,867.08	21,700.00		21,700.00	
State Sales Tax	211,663.08	220,447.03	221,000.00	168,409.18	225,000.00		230,000.00	
State Sportsbetting	2,908.80	3,321.25	3,500.00	2,829.69	3,500.00		4,000.00	
State Income Tax	117.06	-	150.00	-	-		-	
State Beer Tax	817.19	786.34	9,000.00	410.73	1,200.00		1,200.00	
State Mixed Drink Tax		8,591.12		8,893.50	12,000.00		12,000.00	
State City Street & Tax	3,277.63	3,277.44	3,200.00	2,450.60	3,300.00		3,300.00	
State Transp. Modernization	-	-	600.00	577.85	780.00		780.00	
State Gas Tax	59,845.10	61,431.48	-		-			
State Gas Motor Fuel Tax			33,300.00	24,483.77	32,000.00		35,000.00	
State Gas 1989 Tax	-	-	5,200.00	3,856.86	5,200.00		5,500.00	
State Gas Improve Tax	-	-	16,700.00	12,325.27	16,300.00		16,700.00	
State Gas 3 cent tax	-	-	9,700.00	7,549.07	9,500.00		9,700.00	
EMS Utility	3,000.00	3,600.00			-			
Total Intergovernmental Revenue	**859,798.72**	**920,777.50**	**965,350.00**	**692,693.82**	**930,480.00**		**939,880.00**	
Other Revenue								
Wholesale Beer Tax (7%)	80,804.79	75,686.22	73,000.00	50,588.54	65,000.00		73,000.00	
Springfield Gas Franchise	16,271.70	4,016.45	4,500.00	-	4,500.00		4,500.00	
Cable TV Franchise Fees	10,306.00	9,508.68	9,500.00	4,746.40	6,500.00		7,000.00	
Beer Permits/Priv Tax	500.00	1,000.00	1,000.00	1,038.76	1,039.00		800.00	
Building Permits	26,468.00	19,691.65	13,500.00	3,957.00	14,000.00		15,000.00	
Driveway Permits							1,500.00	
Pavilion Rentals	900.00	1,500.00	1,000.00	1,000.00	1,500.00		1,500.00	
Accident Reports	95.00	165.00	100.00	65.00	100.00		100.00	
Ballfield Rentals			-	270.00	2,000.00		2,000.00	
City Court Fines and Tickets	113,240.00	169,841.20	175,000.00	162,149.06	217,000.00		200,000.00	
County Court Fines Allocation	552.90	79.80	600.00	131.10	131.00		200.00	
Billboard Sign Revenue			1,320.00		1,200.00		1,200.00	
SBA Telecomm. Tower	17,490.10	19,239.11	17,000.00	15,741.09	20,988.00		21,000.00	
Rent - Wheat Commission	17,857.01	13,945.13	15,000.00	5,352.00	7,136.00		10,000.00	
Crop proceeds							7,550.00	
Interest Income	4,503.41	88,497.23	30,000.00	18,887.64	31,000.00		50,000.00	
PD State Supplement	800.00	1,000.00	-	2,400.00	2,400.00		1,600.00	
ARPA Grant Revenue	254,114.93	-	-	-	-		-	
Grant Revenue-PD Retention	4,145.00	4,250.00	10,000.00	3,250.00	3,250.00		3,000.00	
Grant Revenue-THSO				7,980.00	10,000.00		10,000.00	
Misc. Income *($247.40)*	1,847.58	12,459.66	20,000.00	13,839.29	15,000.00		15,000.00	
Crop proceeds $7550								
Driveway Permit $1500								
PEP Pkg Bonus $3,000								
GovDeals '08 Chev Impala $530								
St of TN-Susp/Rev DL $305								
parts ref (prior yr) &sales tx ref $646.83								
Donations	12,378.31	11,944.60	-	1,800.00	1,800.00		-	
Total Other Revenue	**562,274.73**	**432,824.73**	**371,520.00**	**293,195.88**	**404,544.00**		**424,950.00**	
TOTAL REVENUE- General Fund	**1,422,073.45**	**1,353,602.23**	**1,336,870.00**	**985,889.70**	**1,335,024.00**		**1,364,830.00**	
From Fund Balance/CAPITAL OUTLAY			370,731.00	370,731.00	370,731.00			
			1,707,601.00	**1,356,620.70**	**1,705,755.00**			
EXPENDITURES								
General Govermental Expenses								
								156,710.00
City Manager Salary	7,200.00	8,400.00	18,000.00	5,794.50	7,966.00		18,000.00	
City Recorder Salary	52,000.00	53,820.00	55,703.70	42,139.86	55,669.00		55,704.00	
Part-time clerical	4,500.00	7,000.00	12,000.00	6,081.75	7,000.00		5,000.00	
Court Clerk	2,339.07	2,420.91	40,000.00	27,257.97	40,982.00			moved to police
Building Inspector Salary	13,084.08	13,084.13	13,542.02	10,156.50	13,542.00		13,950.00	
Maint. Supervisor	2,950.44	3,053.71	3,160.64	2,370.51	3,160.00		3,256.00	
Maintenance/Marty PT	-	-	-	-			17,000.00	moved from Maint
Maintenance/Warren PT	-	-	-	-			20,000.00	moved from Maint
Christmas Bonuses	5,000.00	5,000.00	5,850.00	6,900.00	6,900.00		7,000.00	
Mayor Salary	4,800.00	4,800.00	4,800.00	3,740.00	4,800.00		4,800.00	
Commissioners Salary	5,166.00	5,781.00	5,904.00	4,059.00	5,166.00		12,000.00	*increase to $250 ea
PR Taxes/SS&Med-Employer (all depts)	8,528.67	38,001.27	70,000.00	33,341.69	45,500.00		11,911.81	moved to other depts
Employee Health Ins	-	-	8,100.00	3,901.83	6,603.00		8,500.00	
Worker Comp Insurance	15,823.00	16,961.00	20,727.00	20,727.00	20,727.00		25,000.00	

	2022-23 Actual	2023-24 Actual	2024-25 Budgeted	thru 3/31 2024-25	2024-25 Estimated		2025-26 Proposed	
Litigation Tax	10,121.36	10,891.11	17,000.00	16,305.59	18,600.00			moved to Police
Election Expense			200.00	-	-		-	
Printing & Advertising	330.34	307.21	1,500.00	1,628.30	1,986.00		1,500.00	
Dues and Subscriptions	1,708.15	1,597.84	1,575.00	6,654.71	6,655.00		7,000.00	
Sage Accounting Software $4,462								
M'ship dues $1,977 TML,GNRC,TGFOA,AMZ								
gov hosting $216								
Miscellaneous Expense	24,433.67	39,754.20	23,500.00	19,332.00	23,500.00		10,000.00	
RC Planners Zoning Ord contractual								
Emp Christmas Dinner misc								
City US Flags supplies								
Ins Deductible/DeRose misc								
Hvac/Plumbing Insp contractual								
Safety Day bikes/helmets misc								
Video Services contractual								
I.T. Services contractual								
Other misc								
Contractual Services							5,000.00	
Telephone&Internet	6,546.49	9,782.60	10,500.00	5,753.00	7,472.00		7,500.00	
City Cell Phones	4,278.76	4,898.59	4,200.00	1,787.78	2,400.00		2,400.00	
City Manager/Maint Cell Phone	360.00	360.00	360.00	120.00	180.00		360.00	
Legal and Audit	4,622.25	4,800.00	10,000.00	4,500.00	4,800.00		5,100.00	
Mileage			250.00	72.00	150.00			moved to training
Office/Operating Supplies	4,134.61	552.61	2,500.00	1,699.00	2,500.00		3,200.00	
Postage	529.98	278.96	500.00	278.96	444.00		500.00	
Training/Education			1,200.00	972.00	972.00		2,000.00	
Insurance (Auto & Liab.)	23,826.00	25,462.00	39,171.00	39,171.00	39,171.00		45,000.00	
Insurance (Liability)	9,925.00	11,172.00	14,948.00	14,948.00	14,948.00		20,000.00	
Retirement Funding	1,800.00	1,800.00	2,200.00	1,800.00	2,400.00		2,400.00	
Surety Bonds	140.00	140.00	200.00	140.00	140.00		140.00	
Bank Charges			50.00	-	-		50.00	
Donations	7,628.03		32,500.00	32,500.00	32,500.00		8,500.00	($500 master gardner)
Landscaping Expenses	394.99		500.00	-	500.00		500.00	
Pavilion Rental Refunds	350.00	550.00	300.00	600.00	500.00		500.00	
Office Equipment	1,022.38		1,500.00	2,042.00	2,042.00		2,000.00	
24-25 Server								
25-26 Replace Copier (front office)								
Fireworks			20,000.00	-	20,000.00		20,000.00	
City Judge Salary	3,900.00	6,000.00	9,000.00	6,750.00	9,000.00			move to police
Txfr to Fire Fund			77,925.00	77,925.00	77,925.00		183,782.00	
24-25 Personnel $42,925/air cylinders $35k								
Fire Personnel								
Total Gen Govt Expenses	**227,443.27**	**276,669.14**	**529,366.36**	**401,449.95**	**486,800.00**		**529,553.81**	
Parks & Recreation								
Park Salaries - p/time							12,000.00	12,000.00
PR Taxes-SS&Med Employer							918.00	
Contractual Services								
Park Expenses	(43,140.30)	124,166.10	20,000.00	18,949.00	27,000.00		-	
Park Activities/Classes							1,000.00	
Park supplies (inc Janitorial)							2,500.00	
Park Miscellaneous							1,000.00	
Park Utilities (lights&water)							15,000.00	
Park Maintenance							10,000.00	
Park Loan Payment	336,506.78		-					
Park- Restroom	128,214.00		1,500.00	-	-		-	
Parks- Junior Pro Football field exp			10,000.00	-	8,500.00		-	
Parks- Batting Cage			5,000.00	4,000.00	4,000.00		-	
Parks- PA System			4,000.00		-			
Parks (Capital Outlay)		100,000.00	152,806.00	152,806.00	152,806.00		-	
Park-Soccer Expense			500.00		-		-	
Park Mowing and Maintenance			20,420.00	7,116.00	12,000.00		-	moved to salaries
Total Park Expenses	**421,580.48**	**224,166.10**	**214,226.00**	**182,871.00**	**204,306.00**		**42,418.00**	
Total General Govt Expenses	**649,023.75**	**500,835.24**	**743,592.36**	**584,320.95**	**691,106.00**	-	**571,971.81**	
Police Department & City Court								
Police Salaries								260,311.00
Police Chief *83,430*	65,000.00	73,500.00	81,000.00	59,192.41	81,000.00		83,430.00	
Officers *121,581*	67,059.20	105,690.00	109,719.97	80,815.75	111,500.00		121,581.00	
1 f/t Sgt *57,845*								
2.5 p/t *63,736*								
Court Clerk *41,200*							41,200.00	
PD Salary Supp/State *1,600*	800.00	800.00	-	1,600.00	1,600.00		1,600.00	
PD Retention Bonus/State *3,000* DD			-	3,000.00	3,000.00		3,000.00	
CrossGuards 2 PT *9,400*	2,223.24	2,161.08	9,500.00	8,363.77	12,500.00		9,500.00	
PR Taxes/SS&Med Employer							20,000.00	
1/2 Robertson Co Crossing Guard							3,500.00	

	2022-23 Actual	2023-24 Actual	2024-25 Budgeted	thru 3/31 2024-25	2024-25 Estimated		2025-26 Proposed	
Police Health Insurance	23,127.86	18,783.51	16,000.00	11,562.00	15,500.00		18,300.00	
Police Training	4,594.81	3,076.92	3,000.00	3,288.00	5,000.00		5,000.00	
E911 Communication District	25,162.92	23,739.48	28,457.13	21,342.87	28,457.16		28,457.00	
Police Vehicle R&M	3,298.48	6,244.65	6,200.00	4,255.71	6,000.00		7,000.00	
Police Station & Bldg.	9,364.84	7,577.44	8,500.00	359.24	360.00		2,000.00	
Police Uniforms	4,426.73	5,904.69	7,000.00	5,152.79	6,000.00		3,750.00	
Police fuel	22,742.60	24,270.54	25,000.00	9,202.61	11,500.00		10,000.00	moved to other depts
PD Supplies							1,000.00	
Subscriptions & Dues							700.00	
Litigation Tax							19,000.00	
Contractual Services (inc I.T.)							3,300.00	
Police Miscellaneous Exp			2,500.00	9,007.35	10,000.00		2,000.00	
Contractual Services (inc I.T.)								
Pre-employment screening								
supplies & ammo								
PD/Court Software annual support								
Printing								
Subscription&Dues								
Police Equipment	18,319.94	30,939.09	25,000.00	22,148.68	25,000.00		38,000.00	
2 in-car cameras THSO$$ 10,000								
Axon Body camera 9,000								
3 LPR Cameras 9,000								
Firing range ammo&equip 10,000								
Police phone,inet&jetpacks			-	1,260.00	1,700.00		1,700.00	
Police Retirement Funding	1,800.00	4,600.00	7,200.00	3,600.00	7,200.00		7,200.00	
Capital Outlay-Police vehicles	13,238.00	50,435.20	55,000.00	55,000.00	55,000.00		-	
City Judge Salary							9,000.00	
Total Police Dept. Expenses	**261,158.62**	**357,722.60**	**384,077.10**	**299,151.18**	**381,317.16**		**440,218.00**	
Fire Department								
Fire Chief Salary	22,929.12	41,597.32	53,218.20	38,890.34	53,218.36		54,814.91	69,814.91
Chief Per Call Pay	11,423.00	17,262.00	20,000.00	10,440.00	13,920.00		15,000.00	
PR Tax-SS&Med Employer							5,400.00	
Chief Insurance/City's share	-	17,520.00	20,000.00	11,390.55	15,187.40		16,000.00	
City cell & ipad service					838.00		900.00	
Fire Equip/C.Outlay (truck down pmt)			140,000.00	140,000.00	140,000.00		-	
Total Fire Department	**34,352.12**	**76,379.32**	**233,218.20**	**200,720.89**	**223,163.76**		**92,114.91**	
Highways and Streets								
Public Wks - Soccer Lights	1,095.41	1,169.65	1,400.00	1,539.68	2,200.00		1,400.00	
Public Wks - Street Signs	1,790.00	2,689.52	2,000.00	455.06	2,000.00		2,000.00	
Public Wks - C/Outlay - Street Maint.	(127,281.38)	26,201.68	50,000.00	9,138.06	50,000.00		65,000.00	Solar&Dogwood
Public Wks - Street Lights	43,355.46	34,220.38	46,000.00	28,649.07	40,000.00		40,000.00	
Village Green/Hwy 25 Engineering and Costs	93.80	574.28	35,000.00	-	-		-	move to FD Budget/from GF FB
Total Highways & Streets	**(80,946.71)**	**64,855.51**	**134,400.00**	**39,781.87**	**94,200.00**		**108,400.00**	
Building and Grounds Maintenance								
Electricity (buildings)	4,343.43	7,084.43	5,700.00	3,002.00	5,400.00		5,700.00	
Water (buildings)	5,640.69	4,588.19	4,300.00	2,532.59	3,600.00		4,000.00	
Natural Gas (bldgs)	2,263.85	1,765.60	3,000.00	1,164.18	2,000.00		3,000.00	
Maintenance (inc's salaries)	36,286.56	47,823.88	28,249.81	35,068.31	40,352.00		10,000.00	moved salaries to Gen
Janitorial Supplies	*1,082.68*	*1,134.57*	*1,400.00*	*1,088.61*	*1,400.00*		*1,400.00*	
Total Bldg and Grounds Maint	**49,617.21**	**62,396.67**	**42,649.81**	**42,855.69**	**52,752.00**		**24,100.00**	
Total Expenditures- General Fund	**913,204.99**	**1,062,189.34**	**1,537,937.47**	**1,166,830.58**	**1,442,538.92**		**1,236,804.72**	
Excess Revenues over Expenses (General Fund)	**508,868.46**	**291,412.89**	**(201,067.47)**	**(180,940.88)**	**(107,514.92)**		**128,025.28**	

FIRE DEPT SPECIAL REVENUE FUND

Revenue	2022-23 Actual	2023-24 Actual	2024-25 Budgeted	thru 3/31 2024-25	2024-25 Estimated		2025-26 Proposed	
Interest Income	186.36	50.54	-	42.30	63.45		50.00	
Miscellaneous Income		833.33						
County Fire Revenue	116,350.00	244,230.41	233,314.00	174,985.59	233,314.00		233,314.00	
Grant Revenue-State	3,374.00	1,941.75						
Donations	-	3,045.00	50.00	380.00	380.00			
Robt Co EMS - 1/2 Utilities			3,600.00	2,700.00	3,600.00		3,600.00	
Sale of Assets/Auction (T-41 Fire p/up)							3,000.00	
Total Revenue- Fire Fund	**119,910.36**	**250,101.03**	**236,964.00**	**178,107.89**	**237,357.45**		**239,964.00**	
Transfer From General Fund			77,925.00	77,925.00	77,925.00		183,782.00	'24-25 added $35,000/cylinders
Total Fire Revenue			**314,889.00**	**256,032.89**	**315,282.45**		**423,746.00**	
From Fund Balance/Capital Outlay			50,000.00	50,000.00	50,000.00			
			364,889.00	**306,032.89**	**365,282.45**			
Expenditures								
Fire Dept Salaries - F/T & P/T Firemen	-		195,000.00	110,266.50	146,000.00		223,000.00	243,000.00
Sta 1 City Hall $138,000								
Sta 2 Owens Chapel $85,000								
FD Overtime							15,000.00	
Volunteer Firemen	63,246.00	77,369.05	1,000.00	175.00	1,000.00		5,000.00	
PR Tax SS&Med - Employer (7.65%)							18,590.00	
Fire Retirement Funding			2,400.00	1,200.00	2,400.00		9,600.00	
FD Health Insurance			-	151.56	1,277.00		18,000.00	
FD-Other Medical Exp (pre-emp screening)							375.00	
FD Equipment Purchases	4,775.71	7,134.44	8,000.00	10,332.58	13,776.00		8,000.00	
24-25 Equip for new engine $6,500								
FD Supplies	2,216.16	791.49	1,000.00	224.77	1,000.00		1,500.00	
Janitorial Supplies							750.00	
Vehicle R&M	18,519.08	10,183.32	12,000.00	7,452.23	12,000.00		12,000.00	
Station 1 Building Exp & Utilities	12,736.59	14,325.96	12,500.00	7,108.12	12,000.00		12,500.00	
Fire Dept. Uniforms (inc's turnout gear)	862.13	2,356.42	2,000.00	3,918.51	3,919.00		6,000.00	
FD Turnout Gear							15,000.00	
Fire Prevention Expenses	948.29	2,573.00	2,100.00	849.00	1,132.00		2,500.00	
Owens Chapel Fire Hall (add TV&Inet)	2,059.42	1,153.53	2,250.00	1,915.19	3,000.00		6,000.00	
Contractual Services	-						1,500.00	
Misc. Expenses	4,583.84	3,225.69	5,000.00	5,582.16	8,000.00		5,000.00	
Contractual Services								
Pre--emp screening								
Equip r&m								
Publicity, Subscriptions & Dues								
ESO Software								
FD Training	2,431.64	200.00	1,800.00	1,448.39	2,000.00		7,000.00	
E911 Costs	7,994.16	9,555.72	8,839.24	6,629.40	8,839.00		8,900.00	
FD Fuel					7,800.00		8,000.00	
Captial Outlay	21,375.62	-			35,000.00		15,000.00	
24-25 air cylinders - $35,000								
25-26 replace T-41 pickup-$15,000								
Capital Outlay-Fire Truck (down pmt)			80,000.00	80,000.00	80,000.00			
Debt Service-Fire Truck							24,531.00	
Retain for New Fire Aparatus					-			
Total Expenditures- Fire Fund	**141,748.64**	**128,868.62**	**333,889.24**	**237,253.41**	**339,143.00**		**423,746.00**	
Excess Rev over Exp - Fire Fund	**(21,838.28)**	**121,232.41**	**(96,925.24)**	**(59,145.52)**	**(101,785.55)**		**(183,782.00)**	
			50,000.00	50,000.00	50,000.00			
			(46,925.24)	(9,145.52)	(51,785.55)			

GRAND TOTAL- General Fund and Fire Fund							
Total Revenue	**1,541,983.81**	**1,603,803.26**	**1,651,759.00**	**1,241,922.59**	**1,650,306.45**		**1,604,794.00**
Total Expenses	**1,054,953.63**	**1,191,057.96**	**1,871,826.71**	**1,429,425.05**	**1,781,681.92**		**1,660,550.72**
Excess Revenues over Expenses	***487,030.18***	***412,745.30***	***(220,067.71)***	***(187,502.46)***	***(131,375.47)***		***(55,756.72)***
Total Income over Expenses Including the Money we are Reserving for Fire Apparatus							

Total Salaries **741,835.91**