Cross Plains City Commission
Regular Meeting Agenda

Thursday, July 16, 2026 at 6:30 P.M.
at Cross Plains City Hall

1. Call to Order.

2. Invocation and Pledge of Allegiance.

3. Minutes of Previous Meeting.
   a. June 18, 2026 Regular Commission Meeting.

4. Financial Reports:
   a. June 2026 - General Fund checking: $437,392.24; Fire Fund checking: $155,180.56. (Wire transfer of $375,000 to LGIP on 7/1/26)
   b. CD's: Playground $ 13,721.20
      General $ 723,729.84
      Roads $ 100,932.60

5. Reports - Mayor Graves
   a. Fire Dept: 106 calls (42 inside city/64 outside city/6 mutual aid).
      Fuel – 136.1 gas/92.2 diesel
   b. Police Dept: 49 calls (125 calls went through RC Dispatch/3 calls answered by RCSO).
      Fuel –253.1 gallons
   c. Building Dept Permits/Inspections: 0 permits/3 inspections and/or consultations
   d. Parks Dept Update

6. Public Comments (Limited to 3 minutes).

7. Old Business – none

8. New Business –
   a. **Ordinance 26-09**, Establish Electronic Citation Fees.
   b. **Resolution 26-05,** Recognition of Employee Retirement.

9. Adjournment.

Cross Plains City Commission
Regular Meeting Minutes

Thursday, June 18, 2026, at 6:30 P.M.

The Cross Plains City Commission met in a regular session on Thursday, June 18, 2026 at Cross Plains City Hall with the following board members present: Marlene Graves, Mayor; Ronald "Dukie" Eden, Vice Mayor; Commissioners: Sherry Johnson and Jimmie Vaughn. Also present: City Manager Jeff Woodfin and City Recorder Holly Murphy. Absent: Commissioner Barry Faulkner.

1. Call to Order.
   Mayor Graves welcomed the delegation and called the meeting to order at 6:30 p.m.

2. Invocation and Pledge of Allegiance
   ERHS Principal Mary Cook gave the invocation followed by the Pledge to the Flag led by Mayor Graves.

3. Minutes of Previous Meetings.
   a. May 21, 2026 Regular Commission Meeting.
      Vice Mayor Eden made a motion to approve the minutes from the May 21st Regular Meeting, seconded by Commissioner Johnson. Motion passed unanimously.

4. Financial Report – May 2026
   Mayor Graves reported on the May bank and CD balances however Holly noted that the checking balances on the agenda should've been changed to what is reflected on the balance sheet, which are as follows:
   General Fund checking $211,109.89; Fire Fund checking: $132,788.26; CD's: Playground $13,721.20; General: $934,970.72; Roads: $100,932.60.
   Commissioner Johnson made a motion to approve the April 2026 Financial Report, seconded by Commissioner Vaughn. Motion passed unanimously.

5. Reports – Mayor Graves gave the March department reports as follows:
   a. Fire Dept: 97 calls (39 inside city/58 outside city/5 mutual aid).
      Fuel – 122.5 gas/97.9 diesel;
   b. Police Dept: 36 calls (148 calls went through RC Dispatch/5 calls answered by RCSO).
      Fuel – 247.1 gallons;
   c. Building Dept Permits/Inspections: 1 permit/3 inspections and/or consultations.
   d. Parks Dept Update – Chief Hilgadiack advised of a tournament at the park this weekend and everything went very well except for someone breaking a toilet seat.

6. Public Comments. (Limited to 3 minutes)
   There were no public comments.

7. **PUBLIC HEARINGS**:

   a. **Ordinance 26-08**, the 2026-27 Fiscal Year Budget.
      1. Open Public Hearing on Ordinance 26-08.
         Mayor Graves opened the public hearing on Ordinance 26-08. There were no comments.
      2. Close Public Hearing on Ordinance 26-08.
         Mayor Graves closed the public hearing on Ordinance 26-08.

8. Old Business -
   a. **Second Reading on Ordinance 26-08,** the 2026-27 Fiscal Year Budget. (1st Reading 5/21/26.)
   Commissioner Vaughn made a motion to approve Ordinance 26-08 on second reading, seconded by Commissioner Johnson. Motion passed unanimously.

9. New Business –
   a. **Resolution 26-04**, enacting a moratorium on data centers within the City of Cross Plains.
   Commissioner Johnson made a motion to approve Resolution 26-04, seconded by Commissioner Vaughn. Motion passed unanimously.

10. Adjournment.
Vice Mayor Eden made a motion to adjourn, seconded by Commissioner Johnson. Motion passed unanimously.

Meeting adjourned at 6:39 p.m.

_____
Holly Murphy, City Recorder

_____
Marlene Graves, Mayor

City Of Cross Plains
Year to Date Budget
For the Twelve Months Ending June 30, 2026

	Year to Date Actual	Total Budget	Budget Balance
Revenues			
Intergovernmental Revenues			
Local Opt Sales Tax	605,081.58	600,000.00	(5,081.58)
State - TVA Allocation	24,090.64	21,700.00	(2,390.64)
State Sales Tax	232,966.08	230,000.00	(2,966.08)
State - Sportsbetting	4,215.26	4,000.00	(215.26)
State Beer Tax	715.52	1,200.00	484.48
State - Mixed Drink Tax	11,024.50	12,000.00	975.50
State City Street & Trans.	3,251.93	3,300.00	48.07
State Transp. Modernization	1,043.98	780.00	(263.98)
State Gas-Motor Fuel Tax	31,934.97	35,000.00	3,065.03
State Gas-1989 Tax	4,997.66	5,500.00	502.34
State Gas-Improve Tax	16,088.83	16,700.00	611.17
State Gas-3 cent tax	9,228.16	9,700.00	471.84
Total Intergovernmental Revenues	944,639.11	939,880.00	(4,759.11)
Other Revenues			
Wholesale Beer Tax-7%	77,809.95	73,000.00	(4,809.95)
Springfield Gas	0.00	4,500.00	4,500.00
Cable TV Franchise Fees	5,603.49	7,000.00	1,396.51
Beer Permits/Priv Tax	800.00	800.00	0.00
Building Permits	13,874.00	15,000.00	1,126.00
Driveway Permits	300.00	1,500.00	1,200.00
Pavilion Revenue/Refunds	1,250.00	1,500.00	250.00
Accident Reports	60.00	100.00	40.00
Ballfield Rental Revenue	1,865.00	2,000.00	135.00
Fines and Tickets	140,848.50	200,000.00	59,151.50
County Court Fines Allocation	909.15	200.00	(709.15)
Billboard Sign Revenue	0.00	1,200.00	1,200.00
SBA Telecomm. Tower Inc.	21,291.70	21,000.00	(291.70)
Rent - Wheat commission	0.00	10,000.00	10,000.00
Crop Proceeds	13,697.57	7,550.00	(6,147.57)
Interest Income	34,051.79	50,000.00	15,948.21
State Supplement	1,600.00	1,600.00	0.00
THSO Grant Proceeds	166.86	10,000.00	9,833.14
Police Retention Grant	3,000.00	3,000.00	0.00
Grant Proceeds-TN250	5,000.00	5,000.00	0.00
Miscellaneous Income	1,213.97	15,000.00	13,786.03
Donations	3,000.00	0.00	(3,000.00)
Insurance Proceeds	4,000.00	0.00	(4,000.00)
Sale of Assets	2,025.00	0.00	(2,025.00)
Total Other Revenues	332,366.98	429,950.00	97,583.02
Total Revenues	1,277,006.09	1,369,830.00	92,823.91

City Of Cross Plains
Year to Date Budget
For the Twelve Months Ending June 30, 2026

	Year to Date Actual	Total Budget	Budget Balance
Expenditures			
General Government			
City Recorder - Salary	54,632.98	55,704.00	1,071.02
Mayor Salary	4,400.00	4,800.00	400.00
Commissioners Salary	8,250.00	12,000.00	3,750.00
Building Inspector Salary	12,787.50	13,950.00	1,162.50
City Manager - Salary	16,500.00	18,000.00	1,500.00
Maintenance Salaries	49,033.90	40,256.00	(8,777.90)
P/Time Clerical	0.00	5,000.00	5,000.00
Employee Health Ins.	10,021.28	10,355.00	333.72
PR Taxes/SS&Med-Employer	7,769.85	11,912.00	4,142.15
Other Medical Expenses	269.00	0.00	(269.00)
Christmas Bonus	1,786.70	7,000.00	5,213.30
Workers Comp. Insurance	15,738.00	25,000.00	9,262.00
Printing and Advertising	646.50	1,500.00	853.50
Dues and Subscriptions	2,439.68	7,000.00	4,560.32
Miscellaneous	6,201.62	10,000.00	3,798.38
Telephone&Internet	6,452.56	7,500.00	1,047.44
Cell Phones	923.62	2,400.00	1,476.38
Cell Phone-City Mgr/Maint	785.92	360.00	(425.92)
Contractual Services	6,241.18	5,000.00	(1,241.18)
Legal & Audit	5,300.00	5,100.00	(200.00)
Office Supplies	1,574.31	3,200.00	1,625.69
Postage	52.40	500.00	447.60
Education	635.60	2,000.00	1,364.40
Insurance (Auto & Liab.)	40,303.00	45,000.00	4,697.00
Insurance (Property)	17,015.00	20,000.00	2,985.00
Retirement Funding	2,085.69	2,400.00	314.31
Pavilion rent/dep refund	300.00	500.00	200.00
Fireworks/July 4th Festivites	8,337.77	20,000.00	11,662.23
Bluegrass Festival TN250	5,000.00	5,000.00	0.00
Surety Bonds	160.00	140.00	(20.00)
Bank Charges	0.00	50.00	50.00
Donations	8,500.00	8,500.00	0.00
Landscaping Expenses	203.99	500.00	296.01
Office Equipment	2,991.85	2,000.00	(991.85)
Gen Fund - Capital Outlay	0.00	7,500.00	7,500.00
Transfer to Fire Dept Fund	33,712.00	33,712.00	0.00
Total General Govt. Expenses	331,051.90	393,839.00	62,787.10
Parks & Recreation			
Park Salaries - p/time	9,476.45	12,000.00	2,523.55
PR Taxes/SS&Med-Employer	836.65	918.00	81.35
Park Utilities (elec&water)	20,134.52	20,000.00	(134.52)
Park Activities/Classes	0.00	1,000.00	1,000.00
Park Supplies (inc.janitorial)	3,104.73	5,000.00	1,895.27
Park Miscellaneous	2,573.93	1,000.00	(1,573.93)
Park Maintenance	16,949.86	20,000.00	3,050.14
Total Park Expenses	53,076.14	59,918.00	6,841.86
Police Department			
Police Chief Salary	83,430.10	83,430.00	(0.10)
Police Salaries (& CmasBonus)	103,894.92	125,704.00	21,809.08
Police Salaries-Crossing Guard	7,858.35	13,000.00	5,141.65
Court Clerk Salary	44,338.32	41,200.00	(3,138.32)
Police - Health Insurance	19,291.78	18,300.00	(991.78)
PR Taxes/SS&Med-Employer	17,719.66	20,000.00	2,280.34

City Of Cross Plains
Year to Date Budget
For the Twelve Months Ending June 30, 2026

	Year to Date Actual	Total Budget	Budget Balance
PD Contractual Services	5,685.28	3,300.00	(2,385.28)
Police - Training	2,213.93	5,000.00	2,786.07
E911 Communication District	27,492.06	28,457.00	964.94
Police - Veh r&m	15,509.26	14,000.00	(1,509.26)
Police - Station & Bldg	0.00	2,000.00	2,000.00
Police - Uniforms	6,140.06	3,750.00	(2,390.06)
Police Supplies	4,393.47	1,000.00	(3,393.47)
PD Subscriptions & Dues	1,177.50	700.00	(477.50)
Police - Gas & Oil	13,172.29	10,000.00	(3,172.29)
Litigation Tax	15,216.77	19,000.00	3,783.23
City Judge Salary	9,000.00	9,000.00	0.00
Police - Misc Expense	5,010.95	2,000.00	(3,010.95)
Police Equip - Capital Outlay	35,891.70	38,000.00	2,108.30
Police - Cell phones/jetpacks	2,587.98	1,700.00	(887.98)
Police - Supplement pay	1,600.00	1,600.00	0.00
Police retirement	6,196.03	7,200.00	1,003.97
Total Police Dept. Expenses	427,820.41	448,341.00	20,520.59
Fire Department			
Fire Chief Salary (&CmasBonus)	55,464.46	54,815.00	(649.46)
PR Taxes/SS&Med-Employer	5,242.77	5,400.00	157.23
Fire - Emp Insurance	10,152.16	10,354.00	201.84
FD Cell phone/ipad service	0.00	900.00	900.00
Volunteer Firemen	13,770.00	15,000.00	1,230.00
Total Fire Department	84,629.39	86,469.00	1,839.61
Highways and Streets			
Public Works -Street Lights	35,320.46	40,000.00	4,679.54
Public Wks - Soccer lights	1,335.37	1,400.00	64.63
Public Wks - Street Signs	381.43	2,000.00	1,618.57
Public Wks - Street Maint.	10,872.30	10,000.00	(872.30)
Public Wks Cap Outlay-Paving	75,545.67	75,000.00	(545.67)
Total Highways and Street	123,455.23	128,400.00	4,944.77
Building and Grounds Maintenance			
Electricity (buildings)	3,508.82	5,700.00	2,191.18
Water (bldgs)	2,964.91	4,000.00	1,035.09
Natural Gas (bldgs)	2,068.65	3,000.00	931.35
Maintenance/Bldg	15,602.46	16,826.00	1,223.54
Janitorial Supplies	892.65	1,400.00	507.35
Total Bldg and Grounds Maint.	25,037.49	30,926.00	5,888.51
Total Expenditures	1,045,070.56	1,147,893.00	102,822.44
Excess Revenues over Expenses	**231,935.53**	**221,937.00**	**(9,998.53)**
Transfers			
Total Transfers	0.00	0.00	0.00
Excess Revenues over Expenditures	**$ 231,935.53**	**$ 221,937.00**	**(9,998.53)**

City Of Cross Plains
Year to Date Budget
For the Twelve Months Ending June 30, 2026

FIRE DEPT SPECIAL REVENUE	Year to Date Actual	Total Budget	Budget Balance
Interest Income - Fire Dept	$ 70.41	$ 50.00	(20.41)
Fire Dept -MISC INCOME	4,790.00	0.00	(4,790.00)
County Fire Revenue	377,392.10	391,800.00	14,407.90
Grant Proceeds	33,596.00	33,596.00	0.00
Donations to FD	2,525.00	0.00	(2,525.00)
Robt Co EMS 1/2 Utilities	3,600.00	3,600.00	0.00
Sale of Assets/Auction	0.00	3,000.00	3,000.00
From Fund Balance-FD	0.00	62,500.00	62,500.00
From General Fund	33,712.00	33,712.00	0.00
Total Revenues	455,685.51	528,258.00	72,572.49
Fire Dept - Equip Purchases	824.00	8,000.00	7,176.00
Fire Dept - Supplies	274.90	1,500.00	1,225.10
Vehicle Maintenance	11,987.87	12,000.00	12.13
FD Station 1 Exp & Utilities	13,048.49	12,500.00	(548.49)
Fire Dept - Telephone	1,186.66	0.00	(1,186.66)
Fire Dept - Uniforms	2,375.45	6,000.00	3,624.55
Fire Prevention Expenses	4,403.73	2,500.00	(1,903.73)
Owens Chapel Fire Hall	7,528.81	6,000.00	(1,528.81)
Volunteer Fireman	555.00	5,000.00	4,445.00
FD-Janitorial Supplies	883.89	750.00	(133.89)
Fire Dept - Misc Expense	757.81	5,000.00	4,242.19
Fire Dept - Training	1,601.68	7,000.00	5,398.32
Fire Dept - 911 Costs	7,630.26	8,900.00	1,269.74
Fire Salaries-FT&PT (&CMBonus)	191,847.41	223,000.00	31,152.59
Firemen retirement	2,309.78	9,600.00	7,290.22
Firemen Insurance cost	24,337.90	41,416.00	17,078.10
FD Gas & Diesel	10,682.41	8,000.00	(2,682.41)
PR Taxes-SS&Med-Employer	19,236.15	18,590.00	(646.15)
FD Overtime	25,364.26	15,000.00	(10,364.26)
FD Turnout Gear	2,200.78	33,596.00	31,395.22
Contractual Services	7,134.16	1,500.00	(5,634.16)
FD Other Medical Exp (pre-emp)	370.00	375.00	5.00
Dues & Subscriptions	3,700.64	0.00	(3,700.64)
Capital Outlay-Fire Dept	70,547.69	77,500.00	6,952.31
Debt Service-Prin (Fire Truck)	15,515.25	15,515.00	(0.25)
Debt Service-Int (Fire Truck)	9,015.77	9,016.00	0.23
Total Expenses	435,320.75	528,258.00	92,937.25
Excess Revenues over Expenses	$ 20,364.76	$ 0.00	(20,364.76)

CITY OF CROSS PLAINS, TENNESSEE

ORDINANCE 26-09

AN ORDINANCE TO ESTABLISH ELECTRONIC CITATION (E-CITATION) FEES.

WHEREAS, Tennessee Code Annotated, Section 55-10-207 was amended by Public Chapter 750, authorizing electronic citations to be filed in court, along with a fee to recover costs associated with both written and electronic citations;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the City of Cross Plains, Tennessee that:

Section 1. "Electronic citation" is defined as a written citation or an electronic citation prepared by a law enforcement officer on paper or on an electronic data device with the intent the citation shall be filed, electronically or otherwise, with a court having jurisdiction over the alleged offense.

Section 2. Pursuant to an in accordance with the state statutory requirements found in T.C.A. 55-10-207(e), each court clerk shall charge and collect an electronic citation fee of Five Dollars ($5.00) for each citation which results in a conviction.

Section 3. One Dollar ($1.00) of said fee collected shall go to the city court and Four Dollars ($4.00) of said fee collected shall go to the police department for authorized purchases; and

Section 4. This ordinance and its fee requirement shall terminate five (5) years from the date of adoption of this ordinance and the city's Code shall be so annotated.

THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON PASSAGE, THE PUBLIC WELFARE REQUIRING IT.

Passed First Reading:_____

Public Hearing: _____

Passed Second Reading:_____

_____
Marlene Graves, Mayor

ATTEST:

_____
Holly Murphy, City Recorder